

# Motorcycle Safety Education Commission Meeting Minutes

Jan 29<sup>th</sup>, 2021 10:00am

Google Meet - Virtual

## Commission Members Present:

Steve Hanlon, Jacob Renner, Marshall Johnson

## Transportation Cabinet Representatives

Jay Huber, Jason Siwula, Ryan Fisher, Brad Franklin, and Leslie Kennedy

## Guests:

Mark Carroll, Bill Meister, Dinah Meister, Tim Jenne, Scot Williams

## Open Session:

Meeting called to order by Steve Hanlon. Motion to accept the previous Meeting Minutes by Steve Hanlon, second by Capt. Johnson. Motion carries.

## Public Comment:

Introduction of Ryan Fisher Manager from KOHS and welcoming comments. Introduction of Brad Franklin the Education Branch Manager and Leslie Kennedy Finance Manager for KOHS.

## State Registration Website:

Presentation by Scot Williams of KY Interactive of the registration app. Showed how there is a CSS change available for each provider to display their name to the student when registering to help prevent them from registering with the wrong provider. Jacob Renner asked about the service fee which is 2.75% of the tuition price. Discussion about making the email and phone fields required as well as having their physical address. Scot Williams talked about having to move the other agencies from this system before those types of changes could be made. However, all the other agencies currently using the program have plans to move to the Telegov system, thus allowing the motorcycle program full access to the registration app. Scot is hoping the move will be final towards the end of February.

Presentation of the new search features of the program and how to move students between classes. Discussion of no shows and how to schedule students on a wait list. Changes are coming to the completion side of the program as well. There is a more in-depth training scheduled with the site providers next week.

Final thoughts were offered by Capt. Johnson as how this program has worked for the State Police. He discussed how the program worked for them and some of the obstacles they had to overcome during their roll out.

## Transition to Transportation Cabinet

Remarks from Jason Siwula Director of KOHS welcoming the Commission into the Transportation Cabinet. Expressing his excitement to work with the Commission to help prevent accidents through education and public awareness by the non-motorcycle road users. Discussed plans to focus on vulnerable road users and announced the task force on that subject which will be meeting soon.

### Updated Contracts:

Announcement that the contract with Four Rivers HD has been finalized and the one with Elizabethtown Community College is awaiting some final signatures from their legal staff.

### Budget

Jay Huber reported that we are on record pace with regards to the number of students. It was reported that we have a budget cap of \$700,000 for FY21. Currently we have about \$260,000 left until July when FY22 begins. Due to the lack of available funds, it was decided to push back some coach training for a 3Wheel and ARC certifications until FY22. Steve Hanlon had asked about the budget cap and how it was put in place. Jason Siwula explained the budgeting process and his desire to work with the Commission as the next biennium budget request is being put together. There was discussion about past practices and the ability of the commission to approve additional funds in the past. That authority was not given in this last budget.

There is still a transition period where the funds taken in are being transferred from Justice to transportation. Currently there is about \$1.8 to \$1.9 Million in the bank. Leslie Kennedy spoke to the budget process and the program's spending history.

### Marketing Program

The marketing program is on hold at this point due to the budget cap. There is a grant application to NHTSA to help supply funds for this program for the marketing purposes. Ryan Fisher spoke to the grant process and how it works. Mark Carroll of BCH said he is ready to continue work on the program as soon as the funds are available.

### Policy and Procedure Manual:

Jay Huber had emailed the draft language of the manual. There was a question as to the process of getting more feedback from other interested parties in the draft process. Discussion by the members about opening the document for public comment. Decision was made to open the document to a smaller group of site providers and coaches.

### Future Meeting:

April 12<sup>th</sup>, 2021 10:00am at the KYTC offices or virtual depending on the COVID guidelines at the time.

Motion to adjourn by Steve Hanlon, seconded by Marshall Johnson and approved.